

Warminster Area Board Grant Report 2 July 2015

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Warminster Area Board

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2015 / 16 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014 / 2015.

Community Area Grants will contribute to the continuance and / or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

The Warminster Area Board has a capital allocation of £52,144 for 2015/16. There was a roll over allowed which totalled £13,097.72. This gives a total allocation for 2015/16 of £65,234.72.

The remaining budget following April's grants is £62,434.72

If all of the applications are agreed in this tranche, there will be £52,324.72 remaining.

3. The applications

Please note that the text in this section is taken from the grant applications and the words are those of the applicants.

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|---|---|-----------------|
| 1361 | Community Area Grant | Sutton Veny Flower Show Gazebos and Banners | Sutton Veny Flower Show | £400.00 |
| 1232 | Community Area Grant | Codford Village Hall rain water drains | Codford Village Hall | £1290.00 |
| 1332 | Community Area Grant | Warminster Watermeadows | National Archaeology Centre | £4100.00 |
| 1343 | Community Area Grant | REFRESH GROUP - tables | Christ Church Warminster Parochial Church Council | £840.00 |
| 1350 | Community Area Grant | Longbridge Deverill Flower Show | Longbridge Deverill Flower Show | £750.00 |
| 1351 | Community Area Grant | Cornerstone Expansion Project | Cornerstone Warminster | £2730.00 |

| ID | Grant Type | Project Title | Applicant | Amount Required |
|---|----------------------|---|-------------------------|-----------------|
| 1361 | Community Area Grant | Sutton Veny Flower Show Gazebos and Banners | Sutton Veny Flower Show | £400.00 |
| <p>Submitted: 28/05/2015 21:08:24</p> <p>ID: 1361</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? No</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept</p> <p>5. Project title? Sutton Veny Flower Show Gazebos and Banners</p> | | | | |

| | | | | |
|---------------------------------------|----------------|---------|-----------------------------|--------------------------|
| Total required from Area Board | | £400.00 | | |
| Expenditure (Itemised expenditure) | £ | | Income (Itemised income) | Tick if income confirmed |
| Coleman event shelter | 139.99 | | our reserves | yes |
| Coleman event shelter | 139.99 | | | |
| Large banner | 84.00 | | | |
| Large banner | 84.00 | | | |
| 10 Corex sign boards | 75.00 | | | |
| Total | £522.98 | | | £122.98 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Warminster

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We would like to expand this show to involve more local villages beyond the current main four. If we can have more PR with the banners and signs and a more comfortable place to sit with the event shelters we can attract more people to the show and include more local groups who raise money at the show such as our WI and the local Brownie and Scout Troops. This will allow the event to continue for future generations and will also allow us to continue to feed funds back to local groups such as the cricket club, the church and the village hall.

14. How will you monitor this?

Should see an even greater number of people on the field, more marquee entries and more stalls on the field.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

From further sponsorship from local businesses

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|--|----------------------|----------|
| 1232 | Community Area Grant | Codford Village Hall rain water drains | Codford Village Hall | £1290.00 |
|------|----------------------|--|----------------------|----------|

Submitted: 01/04/2015 01:02:03

ID: 1232

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Codford Village Hall rain water drains

6. Project summary:

The Village Hall rain water drains into soakaways which were built 21 years ago and are now ineffective causing rain water, after heavy rain, to pool around the Hall. We want to fit 3 new downpipes and run under ground drains to a nearby ditch. New trenches, 20metres long and 1.5metres deep will have to be dug under a tarmac surface at the back of the Village Hall. The task is beyond DIY capabilities. We have a quotation from Graham Sims Construction to carry out this work. I have split down the cost breakdown in para 10a to the best of my ability. It comes to £2150.00 less VAT (£2580.00 inc VAT)

7. Which Area Board are you applying to?

Warminster

Electoral Division

Warminster Copheap and Wyllye

8. What is the Post Code of where the project is taking place?

BA12 0PP

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Countryside, environment and nature

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

05/2015

Total Income:

£29129.00

Total Expenditure:

£39024.00

Surplus/Deficit for the year:

£9895.00

Free reserves currently held:
(money not committed to other projects/operating costs)
 £11685.00

Why can't you fund this project from your reserves:
 Our Reserves have been seriously depleted due to exceptional maintenance demands on the 21 year old building. We have had to install a new Sewage Treatment Plant that cost £29565 for which we had to borrow money from ACRE and we are still servicing this debt.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--------------------------------|--------------|--------------|----------------|--------------|
| Total Project cost | | £2580.00 | | |
| Total required from Area Board | | £1290.00 | | |
| Expenditure | | Income | Tick if income | |
| (Itemised | £ | (Itemised | confirmed | £ |
| expenditure) | | income) | | |
| Materials | 650.00 | Village Hall | yes | 1290.00 |
| | | Account | | |
| Machinery Hire | 250.00 | | | |
| Tarmac | | | | |
| replacement | 500.00 | | | |
| Labour | 750.00 | | | |
| VAT | 430.00 | | | |
| Total | £2580 | | | £1290 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Devizes
 Warminster
 Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Codford Village Hall is a well loved facility in the village and is used by both the beneficiaries and people from surrounding villages. It has excellent facilities and is a valuable asset. It has changing rooms used by football teams, badminton courts, meeting rooms and a social area and bar with a skittles alley. There is a football pitch and tennis courts. Pilates and Zumba classes are held regularly. It is used for private parties, weddings, funeral wakes, dances and discos, lunches, exhibitions, markets and church events. It supports a children's playground. All the people who use the Village Hall will benefit from a well maintained building. If the building is allowed to deteriorate due to leaking gutters and poor drainage it will be damaged

and will become unattractive, people will not want to use it and we will lose rental income.

14. How will you monitor this?

The Village Hall Committee will monitor usage and take opinion polls to assess how the villagers rate the condition of the facilities offered. Lowered usage may indicate that the Village Hall is not up to the standard that people expect.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will dig into our limited reserves and carry out a fund raising exercise.

16. Is there anything else you think we should know about the project?

It is not part of a larger project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-------------------------|-----------------------------|----------|
| 1332 | Community Area Grant | Warminster Watermeadows | National Archaeology Centre | £4100.00 |
|------|----------------------|-------------------------|-----------------------------|----------|

Submitted: 10/05/2015 13:58:58

ID: 1332

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Warminster Watermeadows

6. Project summary:

The Heritage focus of our project is the watermeadows of the River Wylde around Warminster. These were major civil-engineered water-management systems, initiated in the late 16th, that significantly increased agricultural yields and encouraged biodiversity, yet very little is known about their heritage or construction. Our project will enable volunteers to research and record these sites and to create a series of resources for the community in order to create awareness and record them for the future. A bespoke, portable, touch screen, display stands and loan boxes will allow the project materials to be toured around venues and events in Warminster.

7. Which Area Board are you applying to?

Warminster

Electoral Division

Warminster East

8. What is the Post Code of where the project is taking place?

BA12 8HB

9. Please tell us which theme(s) your project supports:

Children & Young People

Countryside, environment and nature

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:**Total Income:**

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:**(money not committed to other projects/operating costs)**

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|--|----------|--------------------------------|-----------------------------|----------|
| Total Project cost | | £41000.00 | | |
| Total required from Area Board | | £4100.00 | | |
| portable touchscreen and stand | 2000.00 | | | |
| portable display boards | 1000.00 | | | |
| 500 cd roms | 500.00 | | | |
| loan boxes | 600.00 | | | |
| desktop survey research | 2500.00 | heritage lottery fund | | 2500.00 |
| watermeadow features flora and fauna spotters guide | 2000.00 | heritage lottery fund | | 2000.00 |
| mini documentary and audio guide | 14500.00 | heritage lottery fund | | 14500.00 |
| cartoon animated game reserach | 5500.00 | heritage lottery fund | | 5500.00 |
| copyright and prject management | 7500.00 | heritage lottery | | 7500.00 |
| open source | 7500.00 | heritage lottery | | 7500.00 |

| | | | |
|------------------------------------|---------------|--------------------------|---------------|
| website and cd rom interface | | fund | |
| creation of ios and android app | 4900.00 | heritage lottery fund | 4900.00 |
| Total | £41000 | | £36900 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Warminster

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Encouraging more volunteering among local people – the project aims to engage the fly fishing community, specifically local Angling clubs with the research, as well as volunteers from Wiltshire Wildlife. It will also encourage ongoing research by local individuals and other community groups in the Warminster area who will be supported by a range of online resources, spotters guides, galleries and tick sheets, so that relevant data and images can be collected. The project will help to improve awareness of countryside issues - wildlife and will promote opportunities to enjoy and become more active in understanding caring for the countryside. The research part of the project will explore both the archaeological and natural environment concerning the watermeadows local to Warminster, capitalising on the area’s natural and historical features of national and international significance.

14. How will you monitor this?

Data will be collected from users of the resources and regular contact will be kept with the voluntary groups involved

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The website will be hosted for 5 years in order to allow the volunteer led research to continue. There will be digital resources created that are not open ended like the app which requires no ongoing maintenance and a run of cd roms which will ensure that there will be a large supply of resources to continue to distribute.

16. Is there anything else you think we should know about the project?

The aim of the overall project will be to conduct a simplistic collation and identification of four key watermeadows in the Wylve Valley, Hensford Marsh, Bishopstrow, Norton Bavant and Heytesbury. The research will be supported by angling clubs based along the Avon Catchment who will help to identify and record how they operate and record features and structures still present. Each angler contributing to the research will record their exact location and provide photographs which can be uploaded to an open source website (via an IT Manager) Wiltshire Wildlife will also be involved in collecting data about the flora and fauna present within each location. This will be a fantastic opportunity to record and research the unique heritage of these sites, which were once an important feature of the landscape and a significant part of farming practice from as early as 1625 up until the agricultural changes

brought about by WW2. Project activities will include an open day at Harnham Watermeadows in Salisbury for the angling societies involved where the restored system will be operated and demonstrated. There will also be a talk for the community of Warminster which will aim to raise awareness of the systems under investigation which are in the vicinity of the town . There will also be school visits using loan boxes and the digital resources created for the project. These digital resources will be created at the beginning in order to support the research. These will then be made available after the project as an interactive CD Rom to be given out free of charge to the community of Warminster. This will be uploaded to a bespoke touch screen unit and supported by a portable display screen allowing it to be toured to various public locations, events and community groups in and around Warminster. The digital resources which will feature on the website and interactive will be filmed interviews with experts, a photo gallery of Water meadow features and a photo gallery of flora and fauna, an interactive cartoon game which will also include a 3d animation sequence. This will be a task related game which will help to demonstrate the history of these systems and explain how they operated.. The website will feature several spotters guide download for use by the research volunteers as well as a tick sheet and diagram for those recording the data about the operation of the systems. The cd rom will also feature the research data written as a report for those who wish to look at the heritage and data collection in more detail. This will be an important opportunity to record these systems before they disappear and the chance to record and collect data will be no longer viable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|------------------------|---|---------|
| 1343 | Community Area Grant | REFRESH GROUP - tables | Christ Church Warminster Parochial Church Council | £840.00 |
|------|----------------------|------------------------|---|---------|

Submitted: 14/05/2015 14:54:56

ID: 1343

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

REFRESH GROUP - tables

6. Project summary:

Owing to the success and popularity of the Refresh Group now around 50 members come each month. The grant is to supply 7 Gopak Contour range tables. These are needed so that practical leisure activities can be better facilitated and refreshments also served.

7. Which Area Board are you applying to?

Warminster

Electoral Division

Warminster West

8. What is the Post Code of where the project is taking place?

BA12 9NS

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Other

If Other (please specify)

Over 55 - Social interaction

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£958.91

Total Expenditure:

£872.08

Surplus/Deficit for the year:

£86.83

Free reserves currently held:

(money not committed to other projects/operating costs)

£86.83

Why can't you fund this project from your reserves:

We have already bought 3 tables from our own funds but demand now outreaches our finances. This organisation is run by volunteers, funded largely by gifts in kind and time. The contributions collected have been distributed as follow: Wiltshire Bobby Van Â£40, Somerset Flood Relief Â£250, Warminster WW1 Exhibition Â£40, Wiltshire Air Ambulance Â£500.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--------------------------------|-------------|-----------|----------------|-----------|
| Total Project cost | | £840.00 | | |
| Total required from Area Board | | £840.00 | | |
| Expenditure | | Income | Tick if income | |
| (Itemised | £ | (Itemised | confirmed | £ |
| expenditure) | | income) | | |
| Tables | 840.00 | | | |
| Total | £840 | | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Warminster

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The group was created to reduce loneliness and social exclusion for people over 55 of either sex and capability in the locality. It is open to those of any faith or none, and there is no religious content to meetings. Meetings are informative, often craft based, entertaining and friendly, and donations are distributed to local charities chosen by the members. Attendance reduces loneliness, lifts the mood increases the self worth and entertains those who come. The

local beneficiaries will be those who come to the Refresh meetings each month, i.e. the 55+ age group of the locality and the recipients of the services given by the selected charities. The Group's activities address Warminster and Villages Community Partnership (WVCP) Visions and JSA key issues of: 1. Life long learning for young and old alike 2. Offering opportunities for cultural expression 3. Provision to engage in leisure pursuits 4. Improves the value of available facilities (the Public Part of the Church building) 5. Reduces the perception of 'Nothing to Do'

14. How will you monitor this?

We will continue to monitor attendance as this is a clear indication of the satisfaction of those attending who share their enjoyment with others who then come too. From just 13 five years ago we number 60-70 listed.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We shall revert to the original format of self funding and voluntary leadership until further practical assistance is required.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---------------------------------|---------------------------------|---------|
| 1350 | Community Area Grant | Longbridge Deverill Flower Show | Longbridge Deverill Flower Show | £750.00 |
|------|----------------------|---------------------------------|---------------------------------|---------|

Submitted: 19/05/2015 19:52:55

ID: 1350

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Longbridge Deverill Flower Show

6. Project summary:

We are trying to start back up the age old tradition of a flower show in our village. Its been 25 years since the last one. We have plenty of willing volunteers.

7. Which Area Board are you applying to?

Warminster

Electoral Division

Warminster Copheap and Wylve

8. What is the Post Code of where the project is taking place?

BA12 7DG

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Festivals, pageants, fetes and fayres

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

| | | | | |
|--------------------------------|--------------|-----------|----------------|--------------|
| Total Project cost | | £1750.00 | | |
| Total required from Area Board | | £750.00 | | |
| Expenditure | | Income | Tick if income | |
| (Itemised | £ | (Itemised | confirmed | £ |
| expenditure) | | income) | | |
| Marquee | 700.00 | Donation | yes | 100.00 |
| Hawk Display | 150.00 | Donation | yes | 100.00 |
| Bands | 400.00 | Donation | yes | 450.00 |
| Engraving | 140.00 | Donation | yes | 350.00 |
| Prizes | 75.00 | | | |
| Electrics | 85.00 | | | |
| Banners/Advertising | 200.00 | | | |
| Total | £1750 | | | £1000 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Warminster

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We hope this will benefit the majority of residents in the parish of Longbridge Deverill, Hill Deverill and Crockerton. Quite a number feel we need this community event to bring the villages together. Part of the flower show is geared up towards involving children from the area and local schools. This is an event for adults and children alike which includes an evening event. I understand from the Parish Council that the results from their parish plan shows the need for this kind of event.

14. How will you monitor this?

We will be asking for feedback from the day and evening event to ascertain what worked and what didn't to help us plan for future years.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This will be a once a year event and anything made this year will be carried forward to prepare for the next year.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|-------------------------------|------------------------|----------|
| 1351 | Community Area Grant | Cornerstone Expansion Project | Cornerstone Warminster | £2730.00 |
|------|----------------------|-------------------------------|------------------------|----------|

Submitted: 22/05/2015 11:43:09

ID: 1351

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Cornerstone Expansion Project

6. Project summary:

To expand the current Cornerstone provision of services to the vulnerable and needy from the immediate setting of Warminster to include the surrounding villages and isolated communities within the BA12 vicinity. In addition to provide work stations and a safe environment for clients to access IT facilities.

7. Which Area Board are you applying to?

Warminster

Electoral Division

Warminster Broadway

8. What is the Post Code of where the project is taking place?

BA12 9BT

9. Please tell us which theme(s) your project supports:

Children & Young People
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Technology & Digital literacy
Other

If Other (please specify)

Aged and other vulnerable adults.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£11395.65

Total Expenditure:

£6093.72

Surplus/Deficit for the year:

£5301.93

Free reserves currently held:**(money not committed to other projects/operating costs)**

£300.00

Why can't you fund this project from your reserves:

Our Estimated annual running costs are £5000.00. Our Reserves are insufficient to fund this Expansion Project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--------------------------------|---------------|---------------|----------------|--------------|
| Total Project cost | | £10210.00 | | |
| Total required from Area Board | | £2730.00 | | |
| Expenditure | | Income | Tick if income | |
| (Itemised | £ | (Itemised | confirmed | £ |
| expenditure) | | income) | | |
| Fridge | 150.00 | Warminster | | 2000.00 |
| | | Town Council | | |
| Work station | 800.00 | Ecumenical | yes | 500.00 |
| furniture | | Trust Grant | | |
| Mobile Phones | 300.00 | Allocated | yes | 3000.00 |
| | | Reserves | | |
| Latops | 1000.00 | Fudge Trust | | 1000.00 |
| | | Grant | | |
| Mobile Printer | 400.00 | Fundraising + | | 980.00 |
| | | Donations | | |
| Mobile Dongles | 80.00 | | | |
| Dongle & | 940.00 | | | |
| Phone Contracts | | | | |
| Publicity and | 1500.00 | | | |
| Mail Drop | | | | |
| Phone & | 640.00 | | | |
| BroadBand | | | | |
| Rent | 4400.00 | | | |
| Total | £10210 | | | £7480 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Warminster

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The homeless & The jobless & Ex-offenders & Ex-servicemen/women & The bereaved & Those with learning difficulties & The most vulnerable in the community .Those members of the community who find themselves vulnerable, excluded or disadvantaged through the lack of physical resources, emotional support, personal knowledge or experience. Cornerstone will not be available to support children except to direct them to other agencies to ensure their safety and wellbeing. Particular emphasis will be placed on helping young people find employment through a Job Club. Should funding become available Cornerstone will extend its charitable work within the community by developing a service to those in more isolated areas or those physically unable to attend the facility. HOW - & Help compile CV, job application and guidance on interview technique & Help with filling out complex forms & Help with communicating with other organisations & Use of the internet and telephone facilities & Signposting to other agencies & A friendly non-judgmental listener - for any problem at all. Foodbank access service. This assistance will not only help reduce crime and anti-social behaviour but also promote the positive effects derived from finding a job or getting the necessary support to deal with other problems, which left unattended could adversely affect the individual, and ultimately the community at large. Cornerstone will organise specific training for all those involved service delivery. For example, Safeguarding, Data Protection, and scenario-based training. Cornerstone will also operate a "no lone worker" policy for the mutual safeguarding of volunteers and clients. Cornerstone will ensure all trustees and volunteers processed through the DBS system.

14. How will you monitor this?

Anonymous statistics will be gathered about those using Cornerstone and its mobile service, in order to assess patterns of usage, target resources and provide periodic feedback to individuals and organisations providing direct financial or other support to the project.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Further funding will be applied for from Wiltshire Community Foundation. This is a one off Project start-up cost. Recurring costs will be built in to The Cornerstone Business plan.

16. Is there anything else you think we should know about the project?

The need has been supported by Village communities and their Church and Communities leaders. This project builds seeks to consolidate and build on the progress made since the opening of Cornerstone on September 2014 (Full year accounts not available at the time).

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.